

*[date]*

Re : Certificate of Accuracy of Translation

To whom it may concern:

*[insert your position title and briefly state your credentials in the area of translation]*

I am fully conversant in the French and English languages and have a thorough knowledge of same.

I have carefully reviewed the enclosed translation of *[insert title of document or brief description of its content]*. I certify that, to the best of my knowledge, the said translation is accurate.

*[name, title and signature]*

Encl.

*[See example below]*

*[date]*

Re : Certificate of Accuracy of Translation

To whom it may concern:

I hold law degrees from the University of Montréal (civil law) and the University of Manitoba (common law) and am a member in good standing of the Law Society of Manitoba and the Barreau du Québec.

I am fully conversant in the French and English languages and have a thorough knowledge of same.

I have carefully reviewed the enclosed translation of the document entitled *XYZ*. I certify that, to the best of my knowledge, the said translation is accurate.

Guy Jourdain  
Executive Director

Encl.